

July 2011

PATRON CONDUCT POLICY

The Patron Conduct policy serves to communicate the expectations of patrons that are required to use the Redbank Valley Public Library.

Philosophy

The Redbank Valley Public Library strives to create a welcoming atmosphere of community and safety to all who seek to enter our doors. All regulations of patron behavior work toward this goal.

Regulations

1. No illegal activity is permitted.
2. Be considerate of other users and library staff, and behave in such a manner as to not disturb other users.
3. Do not misuse or abuse library property or services, including violations of our Internet and Computer Use Policy.
4. Stay with and supervise any children. The library is not responsible for unattended children.
5. Follow any library rules and policies.

Noncompliance

Patrons who fail to comply with the Patron Conduct Policy will first be issued a verbal warning to comply. Failure to amend behavior after a verbal warning may result in expulsion from the library and/or suspension of library privileges. The police may be contacted in the cases of any illegal or threatening activities.

Right to Appeal

Patrons have the right to appeal and/or request that library privileges be reinstated. An appeal must be in writing and be submitted to the library director within five days of the restriction and must clearly state why the patron believes their privileges should be restored. Within ten days of receipt of the appeal, the library director shall review the matter and notify the patron in writing of his/her decision. If the user does not agree with the director's decision, the user may appeal in writing within five days to the Library Board of Trustees. The Board will consider the matter and issue its decision in writing within five days of the next board meeting. No further appeals shall be considered.

Review

The Patron Conduct Policy shall be reviewed at least every five years. The Library Board reserves the right to change the policy without notice.

Presented June 16, 2011
Approved July 21, 2011
Updated (name change) December 20, 2012