

Minutes
Mecklenburg County Public Library (MCPL) Trustees
January 18, 2017 – 2:00 pm
Boydton Public Library (BPL)/HQ Facility – 1294 Jefferson Street, Boydton, VA 23917

Present: Leonard Elam, Ramona Field, Jane Lipscomb, Chairman Vin Montgomery, Secretary Hilda Puryear, Interim Director Joyce-Parcell Greene

- I. **Call to Order**
Chairperson Montgomery called meeting to order at approximately 2:00 pm.
- II. **Approval of November 9, 2016 Minutes**
On a motion by Puryear, seconded by Lipscomb, the minutes were accepted.
- III. **Interim Director's Report**
 - A. **General Progress (Branch Information)**
 1. R. T. Arnold Library's phone issues have been corrected, and the director will work to correct any issues noted after a safety inspection by VML.
 2. Burnett Library may have to close temporarily for bathroom repairs.
 3. Boydton Public Library received a \$200.00 donation from Board of Supervisors' member Claudia Lundy.
 4. Butler Memorial Library lost a valuable employee, Linda Icenhour, who had worked at the library for more than 29 years. She will be greatly missed. A new sign is in place and carpet has been cleaned.
 - B. **Circulation Report (Mini-Stats)**
 1. Boydton circulation has increased.
 2. E-book and audio book circulation has increased.
 - C. **Technology Report**
 1. Randy installed a new sonic wall in Clarksville which increased public WIFI speed.
 2. Randy standardized the login on the patron computers in South Hill.
 - D. **Budget- Thru December**

Greene informed trustees that due to the salary savings with the director's vacancy, some funds will need to be reallocated. She hopes to have those proposed changes for trustees at the April meeting.
- IV. **Old/Unfinished Business**
 - A. **Strategic Plan**

In April, Greene hopes to present a more concise version for trustees to review.
 - B. **Bibliostat**

Report has been submitted to the state.

C. Miscellaneous

Wanda Brooks is cleaning up the catalog records, which is an on-going task.

D. Director's Search

Lipscomb, trustee representative on the Director Search Committee, said that Wayne Carter had asked Greene to continue as interim director for now.

V. New Business

A. Alternating Branches for Trustee Meetings

After discussion, due to the central location, it was the consensus of the group to continue meeting at Boynton Public Library.

B. State Budget Cuts

Greene shared with trustees that she had received notice that state aid would be decreased, beginning July 1.

VI. Citizen's Comments

None

VII. Closed Session

Montgomery called trustees into closed session pursuant to Code of Virginia 1.2 – 3711.

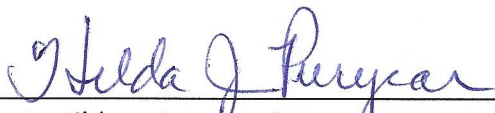
VIII. Return to Open Session

At the end of the closed session, on a motion by Puryear, seconded by Field, trustees certified that only personnel issues were discussed.

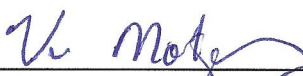
On a motion by Puryear, seconded by Elam, the trustees voted to set a date to listen to the concerns of a library patron. Montgomery tentatively set the meeting for February 1, 2017, in the Goode Building at 2:00 pm.

IX. Adjournment

Montgomery reminded trustees that the next regular trustee meeting will be on April 19, 2017 at 2:00 pm. On a motion by Lipscomb, seconded by Field, the trustees approved adjournment.

Signature 
Hilda J. Puryear, Secretary

Date 4/26/17

Signature 
Vin Montgomery, Chairperson

Date 4-26-17