

NATCHITOCHE PARISH LIBRARY  
BOARD OF CONTROL  
3129 HWY. 71  
CAMPTI, LA 71411

MEETING MINUTES  
June 14, 2021

**Board Members Present:** Rev. Dr. Frank Fuller, Mrs. Gloria Davis, Mrs. Linda Jenkins, Mr. Tracy Brown, Mrs. Karen Terrell, Mrs. Juliette Moffett, and Librarian Jessica McGrath

**Board Members Absent:** Mr. Thomas Roque

**Guests:** Alan Niette, Stanford Medlock, and Martha Uchino

Board Vice-President Rev. Dr. Fuller called meeting to order at 6:00pm.

Invocation was said by Mrs. Linda Jenkins.

**Public Comments**

None

**Minutes**

Minutes of the March 8, 2021, Library Board of Control meeting were presented.

Motion to approve the March 8, 2021, Library Board of Control Minutes as presented was made by Mr. Brown. Mrs. Jenkins seconded. No discussion. Motion passed unanimously.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Laptop and Wireless Internet Device Policy**

Motion to approve the Laptop and Wireless Internet Device Policy as presented was made by Mr. Brown. Mrs. Terrell seconded. No discussion. Motion passed unanimously.

**Meeting Room Policy**

Motion to accept the Meeting Room Policy as presented was made by Mr. Brown. Mrs. Davis seconded. Discussion ensued.

Motion to amend the Meeting Room Policy to include State Fire Marshall room capacity restrictions was made by Mrs. Jenkins. Seconded by Mrs. Moffett. Motion passed unanimously.

Motion was made by Mrs. Terrell to amend the Meeting Room Policy to “allow political activity or political purpose defined as a meeting in which the purpose is the promotion of, or opposition to, a candidate for political office of the advancement of, or opposition to, a proposition which will or may be submitted for public debate or voter consideration” with a rental fee of \$25 per hour, not to exceed \$100 per day. Motion seconded by Mr. Brown. Discussion ensued. Motion passed with 4 votes in favor and 2 against.

Motion to accept the Meeting Room Policy as amended was made by Mrs. Moffett. Seconded by Mr. Brown. Motion passed with 5 votes in favor and 1 against.

#### **Library Clerk Position Changes**

Motion to approve changing the job description and hourly rate for Part-Time Library Clerk positions was made by Mrs. Jenkins. Mrs. Davis seconded. Discussion ensued. Motion passed unanimously.

#### **Employee Compensation Scale**

Motion to approve the Employee Compensation Scale as presented was made by Mr. Brown. Mrs. Jenkins seconded. Motion passed unanimously.

#### **Northeast Branch Closure**

Motion was made by Mrs. Terrell to close the Northeast Branch on the Saturday of the 2021 “Smokin’ On The Red” festival. Mr. Brown seconded. Motion passed unanimously.

#### **Surplus Items**

Motion to declare 2,404 (March-May 2021) items from the collection (books, audios, etc.) as surplus was made by Mr. Brown. Mrs. Jenkins seconded. Motion passed unanimously.

#### **REPORTS**

Reports for all departments were distributed and discussed.

The next Library Board of Control meeting will be held on Monday, September 13, 2021, at 6:00PM, at the Main Branch of the Natchitoches Parish Library.

**With there being no other business, the Library Board of Control meeting was adjourned at 7:33PM.**