

NATCHITOCHE PARISH LIBRARY
BOARD OF CONTROL
MEETING MINUTES
March 14, 2022

Board Members Present: Mr. Thomas Roque, Rev. Dr. Frank Fuller, Mrs. Juliette Moffett, Mrs. Linda Jenkins, Mr. Tracy Brown, Mrs. Karen Terrell, Mrs. Gloria Davis, and Librarian Jessica McGrath

Board Members Absent: none

Guests: Alan Niette, Martha Washington, Stanford Medlock, and Vallery Washington

Board President Mr. Roque called meeting to order at 12:05pm.

Invocation was said by Rev. Dr. Frank Fuller.

Public Comments

None

Minutes

Minutes of the December 13, 2021, Library Board of Control meeting were presented.

Motion to approve the December 13, 2021, Library Board of Control Minutes as presented was made by Dr. Fuller. Mrs. Davis seconded. Motion carried.

OLD BUSINESS

Western Branch

Motion to table the item was made by Mrs. Terrell. Mrs. Jenkins seconded. Motion carried.

NEW BUSINESS

Job Classifications

Motion to approve job classifications as presented was made by Dr. Fuller. Mrs. Moffett seconded. Motion carried.

Compensation Scale

Motion to table the item was made by Dr. Fuller. Mrs. Jenkins seconded. Motion carried.

Salary Survey

Motion to table the item was made by Dr. Fuller. Mrs. Jenkins seconded. Motion carried.

Assistant Director Position

Motion was made to authorize the Library Director to advertise for the position of Assistant Director May 2022 with plans to hire September 2022.

Revised Budget

Motion to approve proposed 2022 Revised Budget, less \$58,400 in salaries and benefits, was made by Mrs. Jenkins. Mrs. Davis seconded. Motion carried.

Policy Changes

Motion to approve policy changes as presented was made by Dr. Fuller. Mrs. Moffett seconded. Motion carried.

Surplus Items

Motion to declare a Hoover Spin Scrub Carpet Cleaner (Tag: 270) and 3,111 (Dec. 2021-Feb. 2022) items from the collection (books, audios, etc.) as surplus was made by Mrs. Terrell. Mrs. Moffett seconded. Motion carried.

REPORTS

Reports for all departments were distributed and discussed.

The next Library Board of Control meeting will be held on Monday, June 13, 2022, at 12:00PM, at the Main Branch of the Natchitoches Parish Library.

With there being no other business, the Library Board of Control meeting was adjourned at 1:40PM.