

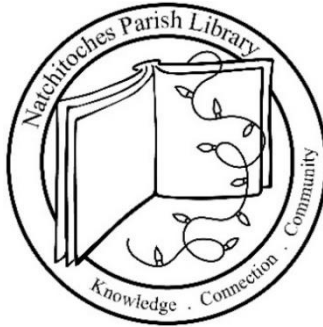
Photography and Filming Policy

The Library welcomes members of the media who are doing stories or projects that directly involve the library or its programs. Members of the media who wish to conduct newsgathering in the library are asked to make themselves known to the library staff in charge.

The Library permits the use of photographic, digital imaging, and film equipment so long as such use does not interfere with the public's right to enjoyment of the library for its intended purposes, violate patrons' privacy rights, or interfere with normal operations and functions of the library or library staff. Individuals photographing or filming on Natchitoches Parish Library property shall honor requests of individuals who do not wish to be included in photos or film. Photos of minors are prohibited without the explicit permission from the child's parent or legal guardian.

Natchitoches Parish Library staff members, at their discretion, may photograph or record library programs and those in attendance for the purpose of library archives, promotion, and publicity, including the library's website and social media accounts. Library staff shall make every effort to notify members of the public when filming and/or photography is taking place. General images and recordings where identifiable likenesses of individuals have been avoided may be used without consent. If children or adults are easily identified in images or recordings taken by library staff, a photo/video consent form shall be obtained.

Photo/Video Consent Form



I grant the Natchitoches Parish Library permission to take, use, reuse, and publish photographs and/or videos of me/my child in any and all of its publications and in any and all other media, including but not limited to use and publication on the Internet, website, and social media accounts.

The Natchitoches Parish Library has no financial commitment to me as a result of this consent. I expressly waive, release, and discharge the Natchitoches Parish Library and its Director, Board of Control, employees, agents, representatives, volunteers, and other related parties from any and all claims, causes of actions, demands, and costs of any nature arising from or related to the use, reuse, and publication of the aforesaid photographs and videos, including but not limited to claims for libel and invasion of privacy.

This consent form is valid until revoked and applies to multiple times and uses.

NAME (print) _____ **DATE** _____

TELEPHONE NUMBER _____ **EMAIL ADDRESS** _____

ADDRESS _____

SIGNATURE _____

CONSENT FOR CHILDREN UNDER THE AGE OF 18

By signing above, I hereby certify that I am the parent or legal guardian of the person(s) named below, and on behalf of him or her, I grant permission for the Natchitoches Parish Library to take, use, reuse, and publish photographs and/or videos of my child in any and all of its publications and in any and all other media, including but not limited to use and publication on the Internet, website, and social media accounts.

CHILD'S NAME _____

CHILD'S NAME _____