

Natchitoches Parish Library

Open Meeting Disability Accommodation Policy

The Natchitoches Parish Library, in accordance with Act 393, will provide for participation via electronic means on an individual basis by people with disabilities. People with disabilities are defined as any of the following:

1. A member of the public or library board of control with a disability recognized by the Americans with Disabilities Act (ADA).
2. A designated caregiver of such a person

Written public notice of the meeting will include:

1. Name, telephone number, and email address of the library representative to whom a disability accommodation request may be submitted.
2. Time frame in which the request must be submitted.

Upon receipt of an accommodation request, the library representative is only permitted to ask if the requester has an ADA-qualifying accommodation or is a care giver of such person (yes or no). The requestor shall not be required to complete a medical inquiry form or disclose the actual impairment.

If the requestor is a member of the public, the library representative shall ask the requestor to submit a list of questions. The library representative will then provide the requester with a number to call to participate in the meeting via conference call. All questions of the requestor will be read aloud in the meeting by the board president or designee.

Natchitoches Parish Library Board of Control members participation via electronic means shall count for purposes of establishing quorum and voting.