



Tom Green County Public Library

San Angelo, Texas

VOLUNTEER APPLICATION FOR ADULTS

Volunteer Services Program * 113 West Beauregard * San Angelo, Texas 76903 * 325-949-2951 * FAX: 325-655-4027

If you are under 18 years old, please complete the Library's Volunteer Application for High School Students.

Personal Information

Name: _____

Emergency Contact: _____

Address: _____

Relationship: _____

City: _____ Zip: _____

Telephone: _____

Home Phone: _____

Work Phone: _____

Wireless Phone: _____

E-mail Address: _____

Gender: Male Female

The following information is optional:

Date of Birth: _____

Ethnicity:

- African American Asian/Pacific Islander
- Caucasian Hispanic
- Native American Other _____

Employment Status: Employed Retired Student Unemployed Homemaker

Current Employer and Position: _____

Employment History (past 5 years – feel free to use back of this page, if needed) _____

Volunteer Experience: _____

Interests and Skills: _____

Highest Level of Education: High School Vocational-Tech Undergraduate Graduate Degree Other Training

KNOWLEDGE OF FOREIGN LANGUAGES

Please indicate your skill level as follows: B = Basic I = Intermediate F = Fluent N = No Ability

Language	Speak	Read	Write

Volunteer Service Interests:

- Delivering books to the aged and handicapped and visiting with them (Main Library Only) PALS Program
- Picking up donations from donors' homes and taking them to the library (Main Library Only)
- Checking shelves to make sure each book is in order
- Teach or assist in computer classes
- Branch Library Support: (specify project) _____
- Tidying up the book shelves
- Repairing books or other materials (Main Library Only)
- Making posters, displays, flyers, etc.
- Telling stories or presenting puppet programs for children
- Short-term Project: (specify project) _____
- Main Library Welcome Desk Volunteer

Your Availability:

Monday _____ Thursday _____
 Tuesday _____ Friday _____
 Wednesday _____ Saturday _____

Best time of day: Morning Afternoon Evening

Where would you like to be assigned? Branch: _____ Main Library

How long do you plan to serve as a volunteer for the Library? _____

Within the past 10 years, have you been convicted of a crime or released from prison? Yes No

If YES, please state the date, place and nature of the offense(s). *Volunteer applicants must consent to a criminal history check by the Texas State Patrol.*

Confidentiality Agreement:

I understand that it is the policy of the Tom Green County Library to protect the privacy of those who use the Library. I agree to hold all information about patrons in complete confidence and to access this information only in the course of performing my volunteer assignments. In addition, I understand that a breach of confidentiality is grounds for dismissal from the Library's Volunteer Services Program.

Applicant Signature _____ **Date** _____

FOR LIBRARY STAFF USE:		
PLACEMENT: Location: _____	Position: _____	Date: _____
SUPERVISOR: _____		
COMMENTS: _____		
DATE RESIGNED: _____		