

## **APPROVED**

### **MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY JUNE 14, 2016**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E. Parker, C. Doyle, J. Loveland, K., R. Barrett; Director C. Friedrich

Member Absent: K. Mora

T. Delia called the meeting to order at 5:32 PM

#### **AGENDA APPROVAL**

R. Helwig moved to approve the agenda for June 14, 2016. Motion seconded by C. Doyle. Motion carried.

#### **APPROVAL OF MINUTES**

J. Loveland moved to approve the minutes of the May 17, 2016 meeting. Motion seconded by L. Laskowsky. Motion carried.

#### **FINANCIAL STATEMENT**

The financial statement for May 2016 and check disbursements were discussed and placed on file.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **FISCAL YEAR 2015 AUDIT**

R. Helwig moved to accept the fiscal year 2015 audit as prepared by Rehmann Robson. Motion seconded by R. Barrett. Motion carried.

#### **2016 TAX RATE REQUEST**

L. Laskowsky moved to approve the filing of the 2016 Tax Rate Request form (L-4029) with the City and all district townships at a rate of 1.75 mills. Motion seconded by E. Parker. Motion carried.

#### **DIRECTOR'S REPORT**

Corey Friedrich reported on the following:

- Circulation stats –circulation was down 1% from last year for the month of May.

- Programming stats – the number of programs and program attendance was up from the previous month.
- Computer stats – Computer statistics were mixed, some up and some down.
- We are doing soil digs at the new site for the Fremont Township Library this week to determine where a new septic tank can go.
- Additional security cameras are being installed at VML.
- The 2015 annual report has been completed, distributed and is available on the website.
- The library received a Rollin M. Gerstacker grant for \$10,000 to be used for furnishing the new Fremont Township Library.
- We will be applying for an MCACA Mini-grant in August.
- The Summer Reading Club program started this week and we have been swamped with children wanting to participate.
- The staff personal enrichment program was named Power Hour.
- Director Friedrich attended 6 community programs since the last Board meeting

## **COMMITTEE REPORTS**

Finance and facilities –L. Laskowsky expressed his appreciation to Finance Director Ellison and Library Director Friedrich for another successful audit. He also expressed his recent dissatisfaction with Rowe Professional Services for their seeming lack of interest in the Fremont Township Library project for which the library paid them for services.

Personnel and Policy – R. Helwig moved to approve the *Loan of Library Materials, No. 402* policy. Motion seconded by E. Parker. Motion carried. R. Helwig reported that a grammatical error was corrected in Policy 701 and that the Policy Committee reviewed Policy 606 but didn't recommend any changes.

## **OTHER**

Director Friedrich reported that the Teen Advisory Board will be doing a presentation at VML on June 23<sup>rd</sup> at 1 PM if the Board would be interested in attending. He also reported that the Jo Palm Memorial dedication would be this coming Friday.

## **FRIENDS OF THE LIBRARIES UPDATE**

R. Helwig reported that the Friends of the Veterans Memorial Library have a bookshelf for their on-going book sale and have asked that library's handyman to make a money box for it. They are still investigating selling book bags and are now rethinking book sale yard signs as the original estimate for the cost was way below the actual cost.

## **ADJOURNMENT**

T. Delia adjourned the meeting at 6:02

Respectfully submitted,

Corey Friedrich, Library Director