

APPROVED

**MINUTES OF THE REGULAR MEETING
OF THE CHIPPEWA RIVER DISTRICT LIBRARY
NOVEMBER 15, 2016**

Members present were Chair T. Delia, R. Helwig, L. Laskowsky, E. Parker, J. Loveland, K. Mora, R. Barrett; Director C. Friedrich and Finance Director K. Ellison

Members absent were C. Doyle

T. Delia called the meeting to order at 5:27 p.m.

AGENDA APPROVAL

E. Parker moved to approve the agenda of November 15, 2016 with an addition. Motion seconded by R. Barrett. Motion carried.

APPROVAL OF MINUTES

J. Loveland moved to approve the minutes of October 18, 2016. Motion seconded by R. Helwig. Motion carried.

R. Helwig moved to approve the minutes of October 24, 2016. Motion seconded by K. Mora. Motion carried.

FINANCIAL STATEMENT

The financial statement for October 2016 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING REGARDING THE CRDL ANNUAL BUDGET

R. Helwig moved that the Board recess to the Public Hearing on the 2017 budget and millage rate. Motion seconded by L. Laskowsky. Motion carried.

There were no public present or correspondence to share.

E. Parker moved to approve the 2017 budget as presented and to levy 1.75 mills. Motion seconded by J. Loveland. Motion carried.

R. Barrett moved to return to the regular meeting. Motion seconded by E. Parker. Motion carried.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was up 4% in October
- Programming stats – 82 programs were presented with a total attendance of 2,681. Last October there were 89 programs presented with 2,336 in attendance.
- Computer stats – there were 4,441 internet sessions and 4,310 wireless sessions for the month. Last October there were 1,000 less internet sessions and 1,000 more wireless sessions.
- Fremont Township Library – work has begun and has already received a new roof.
- North Courtyard Project – a grant application will be submitted prior to the January 24, 2017 deadline.
- Community connections – attended 9 community meetings since the last board meeting.

COMMITTEE REPORTS

Finance and facilities – discussed the preventive roof patching of the annex roof and the new leak at the Shepherd building.

Personnel and Policy –

- Reviewed polices that will be presented at the next meeting.
- Discussed the process for the annual Director evaluation.

OTHER

Renaming of the Fremont Township Library was discussed. R. Barrett will get input from the Township board and report back to the CRDL board.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported the Friends of the Shepherd Community Library is currently having their book sale. The VML Friends will be having their annual meeting on Monday, November 21, 2016.

ADJOURNMENT

T. Delia adjourned the meeting at 6:06 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director