

APPROVED

MINUTES OF THE REGULAR MEETING OF THE CHIPPEWA RIVER DISTRICT LIBRARY SEPTEMBER 20, 2016

Members present were Chair T. Delia, R. Helwig, E. Parker, J. Loveland, K. Mora,; Director C. Friedrich and Finance Director K. Ellison

Members absent were L. Laskowsky, R. Barrett, C. Doyle

T. Delia called the meeting to order at 5:43 p.m.

AGENDA APPROVAL

R. Helwig moved to approve the agenda of September 20, 2016. Motion seconded by E. Parker. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of July 19, 2016. Motion seconded by K. Mora. Motion carried.

FINANCIAL STATEMENT

The financial statement for August 2016 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

MMLC BOARD APPOINTMENT

R. Barrett will not be able to take the seat on the board as previously decided. R. Helwig will talk to the friends to see if anyone is interested and C. Friedrich will talk to some patrons who would be candidates.

POTENTIAL NEW TOWNSHIPS JOINING THE DISTRICT

The library is open to townships who are interested in joining the district. Discussed pursuing the Shepherd School District and finding out their interest in joining.

DIRECTOR'S REPORT

Corey Friedrich reported on the following:

- Circulation stats – circulation was up 2% district wide

- Programming stats – 128 programs were presented with 3,543 in attendance for July and August
- Computer stats – there were 8,144 wireless and 10,068 internet sessions for July and August
- Fremont Township Library update – bids expected to go out the week of October 3rd for contractors
- Branch assistants – Lauren Makled, former page, was selected for FJML and Michael Curcuruto was hired for SCL
- 2017 budget – is currently being worked on
- Community connections – attended 12 community programs since the last board meeting

COMMITTEE REPORTS

Finance and facilities – R. Helwig moved to approve the migration of the library accounting software to Abila with a total not to exceed \$26,000. The capital outlay expense line is to be increased by \$7,735 and contracted services line by \$18, 625 to cover the cost from the 2016 budget. Motion seconded by E. Parker. Motion carried.

Personnel and Policy – reviewed policies will be brought to the next board meeting.

FRIENDS OF THE LIBRARIES UPDATE

R. Helwig reported that they are setting up for the annual book sale which will take place September 28 – October 1.

ADJOURNMENT

T. Delia adjourned the meeting at 6:11 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director