APPROVED

MINUTES OF THE REGULAR MEETING
OF THE CHIPPEWA RIVER DISTRICT LIBRARY
MAY 21, 2019

Members present were Chair T. Delia, R. Helwig, E Parker, K. Mora, C. Doyle, J. Sprague, D. Clark; Director C. Friedrich and Finance Director K. Ellison

Members absent were L. Laskowsky

T. Delia called the meeting to order at 5:38 p.m.

AGENDA APPROVAL

J. Sprague moved to approve the agenda of May 21, 2019. Motion seconded by R. Helwig. Motion carried.

APPROVAL OF MINUTES

R. Helwig moved to approve the minutes of April 16, 2019. Motion seconded by K. Mora. Motion carried.

FINANCIAL STATEMENT

The financial statement for April 2019 and check disbursements were discussed and placed on file.

PUBLIC COMMENTS

There were no public comments.

DIRECTOR’S REPORT

Corey Friedrich reported on the following:
- Circulation stats – circulation was flat district wide
- Programming stats – 51 programs were presented with 659 people in attendance, with Cameron Zvara’s Comedy show being the biggest attended program
- Computer stats – internet sessions stayed the same and wireless sessions increased 1%
- Visits – 1% increase from last year
- Strategic plan – June 6th is the next meeting with a plan to be completed in August
- Moving collections – large print materials were moved upstairs to relieve overcrowding of the movie and adult graphic novel collections
- Hiring –
  1. Arielle Hemingway will be moving into the Reference & Branch Services position effective June 3rd.
2. Amanda Pung will be transferring from Shepherd to take over the Access Services position effective June 3rd.
3. Cassie Gauthier transferred to the Rosebush as the new Branch Library Assistant effective May 20th.

- Art committee – 8 new pieces were purchased from Art Reach
- Community connections – attended 19 community events since the last board meeting.

**COMMITTEE REPORTS**

Finance and facilities –
1. FY 2018 audit has been completed and final drafts will be in the June board packets.
2. SCL – still having some lighting issues pertaining to the sensors. Security cameras are up and running.
3. FTL – septic system plans have been received and once the weather cooperates work will begin on the rat wall.
4. VML – bathroom exhaust fans have been fixed and new tile has been laid in the annex women’s bathroom.

Personnel and Policy – R. Helwig moved to approve *Accounting Policy, No. 706 as amended*. Motion seconded by E. Parker. Motion carried.

**FRIENDS OF THE LIBRARIES UPDATE**

J. Sprague reported that the bus trip is sold out and there is a waiting list. The scrapbook crop made $500 and replaced the book sale income. Maple Syrup Festival book disbursements went well and seemed to be well received by families. There are two upcoming programs planned at SCL within the next couple months.

R. Helwig reported that the VML Friends have listed their mini book sales in the summer edition of the magazine. Members are very excited about the formation of the art committee.

**ADJOURNMENT**

T. Delia adjourned the meeting at 5:54 p.m.

Respectfully submitted,

Kristin Ellison, Finance Director