



Free Curbside Delivery Service

Library staff are here to serve as your “personal shoppers” Monday thru Friday from 9:30am to 6:00pm! There are two ways you can notify us about things you want to borrow—books, movies, audiobooks, magazines, etc.:

Place Hold

1. **Place online holds**: Locate items in the catalog and click the button. The system asks for your library card number and four-digit PIN, and we receive notification automatically. Do this at your convenience anytime.
2. **Call the front desk** at 641-472-6551 during business hours and press 2 when you hear the greeting. A front desk employee will take your order.

We will find your items on the shelves, check them out to your account, and call you to set an appointment for pickup. When you arrive, please park directly in front of the library’s main entrance so front desk personnel can see you, and call them at 641-472-6551 ext. 2 to announce your arrival. Remain in your vehicle with the windows shut, and show your photo ID thru the closed window. A staff member will deposit your bag of materials on the hood of your vehicle and walk away.

When you return borrowed materials, use the book drop on the south side of the building. Employees wear a mask and gloves when removing things from the book drop and checking them in. All returned items remain in quarantine for three full days. On day four, we return items to the shelves or route them to the next borrower. And so the cycle continues!

IMPORTANT: Curbside delivery service is also available for **print jobs** that you submit remotely by using our new **MobilePrint service**! We can also deliver these things to your curbside vehicle:

- **Equipment loans**
- **Summer Reading Program activity kits**
- **Book club selections**
- **Lamination orders**
- **Interlibrary loans**