

**Maud Preston Palenske Memorial Library Meeting Of
the Board of Trustees
April 23, 2019**

President Bill Engeln, Acting President, called the meeting to order at 6:03 pm.
Other board members present: Rick Ast, Liz Darato (P), Mimi Elwell, Bill Engeln, Jim Kodis, Stephanie Mack,

Also Present: Stephanie Masin-Director, Paula Stakely - Assistant Director

Absent: President Ren Baldwin. Melissa Clapper, Patrice Rose

Visitors: Kathy Stady

Announcements: None

Friends of the Library : None

Public Comment: Friends Book Sale is going on now. The Bags have been a great hit and are selling well.

Building Subcommittee:

Bill welcomed Kathy Stady. Stephanie Masin provided feedback from the Board and staff and suggested some changes to the draft survey.

Approval of the Minutes:

It was moved by Mr.Kodis and supported by Ms Elwell to approve the March 27, 2018 minutes with a correction to the spelling of Mr. Engeln's name
Motion passed.

Treasurer's Report:

Mr. Engeln reviewed the financials.

Approval of the bills:

Mr. Engeln reviewed the bills for March 2018 in the amount of \$18,569.37 and moved that they be approved for payment. Supported by Mr. Ast .Mr. Motion passed.

Mr. Engeln made a motion to approve payment of the Capital Fund Bills for Otis Elevator in the amount of \$4282.50, Supported by Kodis . Motion passed.

New Business: None

Old Business: None

Director's Report: (Including Statistics)

There is a lot of patron activity in April due to tax filing season. The Blossomtime Tea Party is coming up.

Mobile Printing through M Console may be available.

Ms. Masin has begun using a credit card to pay Comcast bills and prevent incurring late fees, due to the City billing cycle.

Installation of the new computer software is scheduled for April 8, 2019.

The Library's attorney is reviewing concerns from Sarah McCallum, City Finance Director, re investing Llibrary funds with the Berrien Community Foundation.

Staff Performance evaluations are in process.

The phone system is again presenting problems, due to lack of installation of the fiber connection by the City of St. Joseph.

Presidents Comments: None

Board Comments: Board would like to thank the Friends of the Library for the incredible luncheon they provided for the Board and Staff.

Adjournment:

The meeting was adjourned at 7:45 pm.

Next Board meeting - May 28, 2019 at 6:00pm.

Respectfully submitted,

Stephanie Mack

Secretary

