

Friends of the Maud Preston Palenske Library
Minutes of the Membership Meeting - March 9, 2019
Next Meeting: **June 8, 2019**

Members present:

Clem Bruce
Darlene Beneditz
Rebecca Marsden
Ginny Antonson
Lisa Kubash
Lisa Bartoszek
Deb Burlingame
Kathy Ward
Stephanie Masin
Kevan Truman
Kitty Fisher
Sally Huling

Guests in attendance: Glenn Laing

Agenda, December minutes, treasurer's report were distributed along with a Book Sale Job Volunteer list, a Pre Book Sale Job Volunteer list, and a Library Luncheon sign up list.

Call to order by Rebecca Marsden, President, at 10:15.

Announcements/Correspondence:

No correspondence

Welcome to a new member Sally Huling.

Treasurer's Report: (Deb Burlingame)

New March report was presented.

(See report at end of minutes.)

Treasurer's report and Minutes from previous meeting were unanimously accepted subject to audit.

Director's Report (Stephanie Masin)

The Sensory Bag project has been approved - all items were selected. The sensory bags will be used during story time or for circulation.

The library is developing a *Take a Puzzle, Leave a Puzzle* activity. Patrons may take a puzzle to enjoy and then return. Puzzles would be of interest to visitors while in St. Joe on vacation. There was discussion that the collection of puzzles could become overwhelming. The puzzles could be sold at the Book Sale. Deb added that puzzles have been sold in the past at the Book Sale.

Summer Reading is in the works. Stephanie has a great line up of programs - Universe of Stories the theme. First sponsorship of specific activities will be given to FOTL

and individual members. Then, Stephanie will look outside of the library for sponsorship.

Discussion by members about sponsorship of the various programs. The FOTL tries to support programs across all ages. Based on the comments and the ideas of the members, the FOTL will be sponsoring \$1575.00 of programs.

Family Programs:

Tuesday evening story times & Garden games.

Tween Programs:

Nerf Mobile Gaming with Teens

Teem Programs:

Glow on, Moon!

End of the Summer Lock-In - "Escape the Library!"

Adult Programs:

Hunting for Michigan's Mail Order Homes

The creation of a marketing survey of the community is in production. This project is by the Library Board as it continues to review building issues and use of the library. The goal is to reach out to all in the community for ideas and comments. In addition to email, a printed survey will also be used to "catch" as many people as possible. The findings will be used in the Board's strategic plan.

The mural on the downstairs wall in the Children's area hallway is in progress. A "deadline" was communicated to the muralist.

Committee Reports:

Book Bag Committee: Thank you to the committee for the selection, design, and procurement of the bags. The five colors are Blue, Red, Purple, Orange, and Green. The price of a bag is \$10.00. The library staff will put a bag on display to promote sales. Five bags of each color will be available for the library staff to sell. A separate envelope/cash box will be used by the library staff. The minimum reorder amount of the bags is 100.

Library Board Report: Ginny Antonson
Reminder that Mango is a good resource especially for relatives of Whirlpool international employees located in St. Joe.

Book Sale:

The dates of the Book Sale are
April 25th 10:15 - 7:00 Thursday
April 26th 10:15 - 5:30 Friday
April 27th 10:15 - 2:00 Saturday

Set up is April 20th, Saturday starting at 10:00.

A sign up sheet for volunteers was circulated. Deb will email or call volunteers before shifts as a reminder.

A list for members to “spread the word” about the sale was passed around. *Pre Book Sale Jobs*.

The use of a credit card device/Square device is still in the works. (Stephanie)

Library staff will pass out Book Sale flyers to patrons in the weeks leading up to the sale.

The FOTL book bags can be used on Saturday in place of the paper bag without further payment. There was a discussion about the size of bags used for the Saturday sale. The goal is to have all bags the same size. The size and the number of bags will be explored in the coming weeks. Rebecca noted that she has many bags in storage which could be used for the sale.

Extra books will be collected by Sunrise Rotary - Kitty is the contact.

During book sorting, the committee will look at the number of available, empty book boxes.

Rebecca will “man” the Book Bazaar and Rare and Collectible Books during the sale. She will need relief help

throughout the sale. There will be a sign indicating that this part of the sale will be held upstairs. Volunteers downstairs are encouraged to spread the word about the the Book Sale upstairs.

Wish List Committee: Clem Brueck

A motion to purchase all items on the February 2019 Wish List was approved unanimously. The cost will be \$4,417.00. A discussion about shipping costs was had with the FOTL adding \$500.00 to its donation to the library.

Membership Committee:

Attending members were reminded that the existence of the FOTL was in doubt several years ago for lack of members/participation. Ginny announced that as of February there were 68 members on the list. Including Ginny and Stephanie, there were 12 plus one guest at the March meeting.

Old Business:

Rebecca has now researched prices of over 300 Treasure Books. Stephanie Masin volunteered to set book prices, using Rebecca's pricing research. Books priced at \$25 or more that don't sell during our April sale Rebecca will begin selling on eBay. Rebecca is spreading the word through the History Center at Courthouse Square's newsletter and at the March 12 meeting of the Civil War Roundtable. She will display Civil War-related sale books

at the meeting, announce details of the sale, and hand out sale flyers.

New Business:

A possible development of a website is still in progress. Ginny and Lisa will keep us updated.

If you have suggestions about the library survey, the Book Sale, and/or FTOL, please contact Rebecca at marsdenlaing@gmail.com .

The FOTL will be hosting a luncheon for the library staff on April 16th, Tuesday. A sign up list was circulated. Please bring enough for 40 people. Setup starts at 11:30, staff lunchtimes are 12:00 to 2:30.

Discussion was held about the number of FOTL meetings and the schedule of the meeting. The meetings are always the second Saturday of the meeting months starting at 10:00/10:15.

Meeting months are March, June, August, October, December.
(An April meeting is setup for the Book Sale and is not a meeting day.)

If anyone knows of a truck/pick up truck that can be used to haul away a large screen TV from the library, please contact Stephanie.

Meeting adjourned at 11:45 AM. Two reports attached.

Friends of the Public Library

9-Mar-19

Beginning Balance		\$	7,581.86
Book Sales	12/17/2018 Book Sales	\$	59.00
	1/22. Book Sales	\$	73.00
	2/6/19 Book Sales	\$	3.00
	2/11/19. Book Sales	\$	31.50
	2/25/19. Book Sales	\$	35.00
Book Bag Sales	2/11/19. Book Bag Sales	\$	20.00
	Book Bag Sales 2/25/19	\$	50.00
Donations	Kevan Truman's Donation for Book Bags	\$	504.10
Dues	Rebecca Marsden 2/6/19	\$	100.00
	Sally Huling. 2/11//19	\$	10.00
Expenses	Check to Kathy Ward for Book Bags	\$	(\$04.10)
Ending Balance		\$	7,963.36
Reserve Fund		\$	<u>(500.00)</u>
Available Funds		\$	7,463.36

Deborah Burlingame
Treasurer

FRIENDS WISH LIST

FEBRUARY 2019

New Projector and accompanying "kit" items	Total: \$1700
○ Epson Powerlite 2247U LCD Projector	\$1368
○ Replacement bulb to have on hand	\$140
○ Protective Storage/carrying case	\$150
○ Various adapters	\$50
Magnetic hanging system	Total: \$506
○ Initial "kit"	\$390
○ Additional "clic" magnets	\$116
Booktrucks	Total: \$871
○ Three shelf - specifically for MEL processing (green)	\$303
○ Two shelf – for general use upstairs (blue)	\$284 (x2 if possible)
Play Kitchen for Children's area	\$90
Floor lamp for teen "Harry Potter" area	\$50
A better Book bin for Friends donations in lobby	\$1200
○ (minimum – just for rolling cart bin insert – actual book return bins are \$\$\$)	

